



CORPORATE AFFAIRS COMMISSION

DOING BUSINESS WITH EASE

MOTUNDE HOUSE 19 FORT STREET FREETOWN

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PUBLIC NOTICE

The Corporate Affairs Commission established under the Companies Act 2009 (as amended) is required by law to register Companies existing in Sierra Leone prior to the enactment of the legislation (Section 531 of the Companies Act 2009). Given the number of companies on the register and in order to ensure this exercise is conducted in an orderly manner, all existing companies are required to complete the recall form i.e form 531 Schedule 1 of the Company Regulations 2015 and submit the same to the Commission within the period specified along with copies of the required documents.

Please note the date of incorporation of the Company determines the period within which the completed form is to be submitted

Visit our website at www.cac.gov.sl to download a copy of the recall form. Completed forms may be submitted via email register@cac.gov.sl or submitted at the Head Office 19 Fort Street, Freetown.

REGISTRATION OF EXISTING COMPANIES IS FREE.

Item	Date of incorporation	Submission period	Date of collection
1	1900 – 1998	25th January 2016 – 5 th February 2016	To be communicated via email/ sms
2	1999 – 2004	15th February - 22nd February 2016	
3	2005 – 2007	21st March 2016 – 25 th March 2016	
4	2008 – 2009	2nd May – 6th May 2016	
5	2010 – 2011	6th June – 10th June 2016	
6	2012 – 2013	18th July – 22nd July 2016	
7	2014 - 2015	1st August 2016 - 5th August 2016	
8	late submissions	5th Aug - 19th August 2016	